



OFFICE OF THE CHIEF ENGINEER (NORTH)  
GOVERNMENT OF KHYBER PAKHTUNKHWA  
IRRIGATION DEPARTMENT PESHAWAR

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**MINUTES OF THE PRE-BID MEETING FOR PROCUREMENT OF CONSULTANCY FOR  
REMODELING OF UPPER SWAT CANAL SYSTEM UNDER THE CHAIRMANSHIP OF  
CHIEF ENGINEER (NORTH) IRRIGATION DEPARTMENT PESHAWAR**

Pre-bid meeting for the subject consultancy services was held under the chairmanship of Chief Engineer (North) on 16-12-2022, for clarification of the queries/ comments submitted by consultants. List of participant is attached.

The Meeting started with the recitation of Holy Quran and the Chair welcome the participants and explained about the importance of the subject project and thereafter the queries/comments of different consulting firms were discussed and explained as under.

Sr. No	Queries / Comments	Reply
A	<b>Rehman Habib Consultants (PVT) Limited</b>	
1	In the Bid Data Sheet at 13.1, Pg-21 the format of Technical Proposal either FTP or STP has not been defined. Our understanding is that format of proposal is FTP.	The format of Technical Proposal is based on STP format.
2	In the Bid Data Sheet at 13.1, Pg-24 the criteria for award of marks for "Similar Projects" and "Financial Cost" is not clear.	The criteria is based on weightage of the project executed by the consulting firm.
3	In the Bid Data Sheet at 13.1 (iii) Page No. 25, detail marks for each Key personnel are not mentioned.	The requisite Criteria is available at Pg-26 of the RFP.
4	In the Bid Data Sheet at 24.2 Pg-26, the value of Performance Security is 5% and at Sub-clause 6.1 in draft, Contract is 10%. KPPRA recommends Performance Guarantee for contractors only and there is no such provision for Consultancy Services Agreements. Further, pursuant to 2(c) of the attached notification dated August 22, 2022, the performance	As per KPPRA Standard form of Bidding Documents for Procurement of Consultancy Services, the amount of performance security is up to 10%. In the instant project the performance security will be 5%, of bid cost and as per criteria define in KPPRA Notification No. SRO (15)/Vol:1-

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	guarantee shall be acceptable in form of insurance bond also.	25/2022-23, dated 22-08-2022.
5	Page 57, Time of 3 months (2 months after Inception) for submission of Condition Evaluation report is too short. It may be at least 5 months.	In Page 57 serial No. 02 of RFP under condition evaluation report "due 3 <sup>rd</sup> month will be replace as due 5 <sup>th</sup> month"
6	Under item 'c' of TOR Pg-58, Automatic gauging instruments have to be installed at diversion structure and at appropriate locations of canal systems and at downstream of diversion structure. In addition, flow measurements have to be carried out to develop rating curves for future use in order to compute discharge against recorded gauges at various locations and to carryout water balance studies. For the purpose, the Consultants shall evaluate the methodology to carry out above mentioned activities. The installation of automatic gauges along with their specifications and carrying out of discharge measurement activities would require specialized input from Surface Water Hydrology (SWH) of WAPDA. Therefore, it is requested that the Client may contact SWH, WAPDA at official level to assess the cost of automatic gauging instruments including cost of their installation and the cost for discharge measuring activity. The Client may make the provision of these costs as a lump sum amount. The consultants will chalk out the schedule of measurements and develop the Gauge discharge rating Curves on the basis of measured data along with Water Balance study.	The Consulting firms need not to quote the price of gauges in their bids as the gauges will be provided by the client and installation of required will be carried out by the Consultants.

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7	Page 59, During design stage, requirement of re- designing or design of canal/distributary or Chakbandi may also arise, therefore it is requested to add position of Irrigation Engineer and allocate at least 06 man-months for the same.	The scope of Consulting Services does not include design of new Canal / distributaries, newChakbandi etc.
8	Page 59, Since Gate structures will be checked during the condition survey and may also be required to re- design at some locations, therefore it is requested to make provision of man-months for Electrical and Mechanical Engineer as well.	No Gates replacement is included in the consultants scope.
9	The values in the Payment Schedule given at Sub- clause 6.5 Pg-88, of draft Contract varies in words and numbers. E.g., at (a), it's "Twenty" in words but "(10)" in numbers.	On page 59 under clause 6.5 A the word "Twenty" may be replaced with "Ten"
10	At Sub-clause 8.2 Pg-88 of draft Contract, the paragraph seems to be continued with text "in accordance with the following provisions" however, there is no further text.	On page 88 under sub clause 8.2 of Draft Contract in the last line "following" shall be replaced with " the practice in vogue" .
<b>B</b>	<b>BAK Consulting Engineers</b>	
1	Page No 24, S.No: 13.1 (i) states that  <b>i. Specific experience of the Consultants relevant to the assignment</b>  a) Number of similar projects undertaken	Similar project means Project related to Designing / Rehabilitation of Canal System.
2	Page No.59, b. Salary Cost, A. Key Positions. Sr. No.3  Hydraulic Engineer/ Modeller (GIS Expert)	02 No CVs for GIS Specialist and Hydraulic Engineer will be furnished by the consulting firm for Position at S.No 03. One month for GIS Specialist and the remaining is for Hydraulic Engineer.
3	Page No.59, b. Salary Cost, b. Supporting Staff. Sr. No.1. CAD Operator	Provision of 18 months for CAD operator is enough






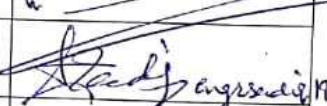
Sr. No	Queries / Comments	Reply
4	Page No.30, C. Direct Cost, c. Geotechnical Investigations and Field Surveys 1. Geo-Technical Investigations & Field plus Laboratory Testing	Drilling cost may be worked out tentatively on 100 meter basis.
5	Page No.30, C. Direct Cost, c. Geotechnical Investigations and Field Surveys  2. Field Surveys	Condition and Structure survey is mandatory only.
6	Page No.30, C. Direct Cost, c. Geotechnical Investigations and Field Surveys  3. Flow Measurements	By discharge measurement, Page 60, the flow measuring equipment will be provided by the client.
7	Page No.30, C. Direct Cost, c. Geotechnical Investigations and Field Surveys  4. Installation of Automatic Gauges	For installation of gauges, gauges will be provide by the client / department.
8	Vehicle rental	Provision of Vehicle is enough.
<b>C</b>	<b>National Development Consultants (PVT). Ltd</b>	
<b>(A)</b>	<b>Clarification</b>	
1	1. Data Sheet Clause 13.1 (i)  Specific experience of the Consultants relevant to the assignment = [10 Points] a) Number of similar projects undertaken: = [06 Point] b) Total cost of consultancy of these Projects: = [04 Point] Please Clarify the total number of assignments to be submitted.	The firm having maximum numbers of assignments will secure 100% marks whereas the rest will secure marks relatively according to their number of assignments.

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2	<p>2. Terms of Reference Item-(ii) b) Salary Cost</p> <p>Under B) Supporting Staff i.e. 1) CAD Operator, 2) Office Accountant, 3) Office boy/Cook/Chowkidar and 4) Driver have been listed with 18 man-months for each position. It is requested that the provision of an Office Manager and a Computer Operator is also necessary which may please be considered.</p> <p>Similarly, under (C) Direct Cost item-B-3, Vehicle Rental is provided with 18 months. Since the Drivers are included in vehicles hired on rental basis, the position of a Driver under Supporting Staff is not justified without procurement of vehicle. Please clarify.</p>	<p>The assignment of office Manger and Computer Operator may be assigned to similar nature positions like Office Accountant and CAD Operator.</p>
<b>B</b>	<b>Extension in Submission Deadline</b>	
1	<p>After the Pre-Bid meeting on 18-November 2022, the Revised /Updated RFP document was made available on the website on December 05, 2022. Against this, deadline for Proposal submission is 23 December 2022, allowing a period of only 14 working days, which is insufficient for preparation of a quality proposal and its submission in your office at Peshawar. It is therefore requested that submission deadline be extended by at least 2 weeks beyond December 23, 2022.</p>	<p>Three weeks extension has already been granted hence no extension in this stage will be granted</p>

OFFICE OF THE CHIEF ENGINEER (NORTH), IRRIGATION DEPARTMENT PESHAWAR

ATTENDANCE SHEET

Pre-bid Meeting for the Procurement of Consultancy Services for Remodeling of Upper Swat Canal System held on 16-12-2022 in the office of Chief Engineer (North), Irrigation Department Khyber Pakhtunkhwa Peshawar

S.NO	Name of Participant	Contact Number	Signature
1	Ghulam Ishaq Khan (CEIN)		
2	Wilayat Khan S.E. Mandan	03969314743	
3	Anwar Kamal Khan		
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5	Muhammad Luqman	R.H.C 0341-1198332	
6	Waleed Rehman BAK Consulting Engineers	0335-0055065 bak@bak.com.pk	 rehmanhabib.com
7	Khali Khan Khelbi		
8	Abdus Sadiq	0342-9646180	 sadiq1969@gmail.com
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