

IRRIGATION DEPARTMENT KHYBER PAKHTUNKHWA



BID SOLICITING DOCUMENTS

FOR

SINGLE STAGE TWO ENVELOPE BIDDING

FOR

REMODELING OF WARSAK CANALS PROJECT IN PESHAWAR AND NOWSHERA DISTRICTS PACKAGE RWCS-02 WARSAK GRAVITY CANAL FROM RD: 0+000 TO RD: 20+250.

OCTOBER 2018

Estimated Cost: 493.4088 Millions

PROJECT DIRECTOR

REMODELING OF WARSAK CANAL PROJECT
IN PESHAWAR AND NOWSHERA DISTRICTS

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1.0 INTRODUCTION

Water is the single most important input of irrigated agriculture, which greatly contributes towards increase in crop production. The availability of water supplies is already limited and different way and means have to be devised to prevent its wastage at all levels. This wastage needs to be minimized not only for its use in increasing the crop production, but also to reduce the increasing menace of water logging and salinity which has already adversely affected agricultural lands of Pakistan. It can be controlled by employing water conservation techniques such as lining/remodeling and up-gradation of existing irrigation systems all over Pakistan.

Keeping in view the above objectives of **Water Resources Management Strategy** that encompasses policy and institutional improvements, Govt. of KPK has formulated the lining and remodeling / up-gradation of entire Warsak Canal Irrigation System in Peshawar and Nowshera Districts. This remodeling program will surely improve the management and maintenance cost and improves the water availability at the tails.

For smooth execution of the Project, the works has been divided into 16 Contract Packages. One Package is meant for Construction of Tunnel and Allied Works while two are meant for up-gradation of existing Pump House. The remaining 13 Packages are meant for remodeling of canals, distributaries and minors etc which includes earthwork, canal lining and structures. Contract Package RWCS-02 is one of these packages.

The contract area for this package is located on the western side of Peshawar City. The area is accessible from University road through metaled / shingle roads. The Climate of the area can be classified as arid to semi-arid. Average winter rainfalls are higher as compared to summer rainfalls. The contract package RWCS-02 comprises of remodeling of Main Warsak Gravity Canal from RD: 0+00 to RD: 20+250, feeder channel from head to RD: 2+380, Warsak Minor and Kafoor Dheri Minors, etc.

2.0 INVITATION FOR BID

**GOVT OF KHYBER PAKHTUNKHWA
IRRIGATION DEPARTMENT**

PROJECT DIRECTER
*Remodeling of Warsak Canal System
in Peshawar-Nowshera Districts*

NOTICE FOR SINGLE STAGE TWO ENVELOPE ELECTRONIC BIDDING FOR

***“Remodeling Of Warsak Canal System in Peshawar and Nowshera Districts,
Package RWCS-02 Warsak Gravity Canal From RD: 0+000 to RD: 20+250.***

Irrigation Department Khyber Pakhtunkhawa, in the capacity of procuring entity, intends to execute the project “Contract No. RWCS-2, Remodeling Warsak gravity canal and minors from RD: 0+000 to 20+250. Applications are invited from interested Contractors/Firms possessing valid registration with Pakistan Engineering Council in **C3 - Category & above** (with specialization CE-04) and enlistment with Irrigation Department in **PK-4 & above** category for open competitive bidding through **Single Stage Two Envelope Electronic Bidding system** under rule 14/2-b (Chapter III) of the Khyber Pakhtunkhawa Public Procurement of Goods, Works and Services Rules, 2014.

The interested Contractors/Firms are required to provide Technical Proposal comprising information regarding Experience, Personnel Capabilities, Financial Status, Equipment Capabilities and other relevant information, as explained in the Solicitation Document, along with original securities for Financial Proposals, each in separate sealed envelope, in **TRIPLICATE (One Original & Two Copies)**, to reach the office of the undersigned on or before dated 13/11/2018.

Financial Bids shall also be submitted **electronically through E-Bidding**, not later than date 13/11/2018 to be opened later at an appropriate date, after technical evaluation. The envelope marked as “Financial Proposal” must only contain the Bid Security in Original (@2% in the shape of Call Deposit) and the Additional Bid Security in Original (@8% of the Engineer estimated cost in the shape of Call Deposit), if the bidder quotes his rate further below 10% on the Engineers Estimate. Bids for which the bid security and the additional bid security, as the case may be, are not received shall be considered as non-responsive and their financial bid shall not be considered.

TORs/Guidelines and Terms & Conditions, Instructions and Technical Evaluation Criteria for the Bid Soliciting Documents can be downloaded in PDF format, from the official website of Irrigation Department. (www.irrigation.gkp.pk)

The Competent Authority reserves the right to accept / reject any or all bids at any time prior to acceptance of a bid, as per para 47(i) of KPPRA rules 2014.

3.0 INSTRUCTIONS TO BIDDERS

3.1 Submission of Bids

Irrigation Department Khyber Pakhtunkhawa, in the capacity of *Procuring Entity*, intends to execute the project “Remodeling Warsak Gravity Canal System in Peshawar and Nowshera Districts Package RWCS-02 Warsak Gravity Canal from RD: 0+000 TO RD: 20+250”. A Joint Venture comprising of National Engineering Services Pakistan Pvt. Ltd. (NESPAK), ELECTRA Consultants Peshawar and Integrated Consulting Services (ICS) Lahore has been engaged as Consultants for Detailed Design and Construction Supervision Services of the Project. Applications are invited from interested Contractors/Firms possessing valid registration with Pakistan Engineering Council in **C3 – Category & above** (CE-04 specialization code) and enlistment with Irrigation Department in **PK-04 & above** category for open competitive bidding through *Single Stage Two Envelope E-Bidding system* under rule 14/2-b (Chapter III) of the Khyber Pakhtunkhawa Public Procurement of Goods, Works and Services Rules, 2014, as below:

- (i) Each bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the technical proposal and the financial proposal;
- (ii) the envelopes shall be marked as technical proposal and financial proposal in bold and legible letters to avoid confusion;
- (iii) the envelope marked as technical proposal shall contain:
 - (a) the experience and past performance in the execution of similar contracts;
 - (b) the capabilities with respect to personnel and construction equipment’s
 - (c) the financial status and capacity; and
 - (d) any other information asked for in the notice inviting tenders;
- (iv) The second envelope marked as financial proposal shall contain Financial Bid Security in Original (@2% in the shape of Call Deposit) and the Additional Bid Security in Original (@8% on Engineer estimated cost in the shape of Call Deposit), if the bidder quotes his rate further below 10% of the Engineers Estimate. Bids for which the bid security and the additional bid security, as the case may be, is not received shall be considered as non-responsive and their financial bid shall not be considered. After commencement of work by the successful bidder 8% call deposit may be replaced with a Bank guarantee of the same amount from the schedule bank. This additional security shall be released to the bidder in four installments i.e.25% to be released after completing 25% of the Project and so on.
- (v) Financial Bids will be submitted **Electronically through E-Bidding**, not later than **13/11/2018 upto 12:00 Noon**, to be opened later at an appropriate date, after technical evaluation. The bidders must explicitly quote the **bids to be valid for a period not less than 120 days from the date of submission** as specified in the notice for bid (NIT).
- (vi) Time allowed for completion of the work as specified in the NIT shall start from the issuance of LOA.
- (vii) Successful bidder shall sign the contract agreement with the Department within Twenty Eight (28) days after the issuance of LOA.
- (viii) The procuring entity shall evaluate the technical proposal on the basis of criteria specified in the bid soliciting document and reject any proposal which does not confirm / meet the specified requirements. During the technical evaluation, no

amendment in the technical proposal will be permitted. A list of technically qualified bidders will be finalized in this manner;

- (ix) The Contractor / Firms who fails to provide specialization code CE-04 & valid income tax registration from Income Tax Department their financial proposals will be considered as non-responsive and returned to them un-opened.
 - (vi) After the evaluation and approval of the technical proposals the procuring entity, shall at a time within the bid validity period as specified in the NIT, publicly open the financial proposals of the technically qualified/accepted bids only. The financial proposals found technically non-responsive shall be returned un-opened to the respective bidders, along with others whose technical bids failed to qualify; and
 - (vii) The bid found to be **the lowest evaluated bid** shall be processed.
- 3.1.1 Contractors/firms registered with Pakistan Engineering Council in **C-3 Category & above** may apply for the bid, subject to enlistment of the firm in **PK-04 & above** Category with the Irrigation Dept. KPK prior to the last date of submission of bid. In case any clarification is required, the office of the Project Director RWCS can be contacted on any working day (in writing).
 - 3.1.2 Bidders can apply by submitting their bid only once, either in sole capacity or in joint venture. All bids presented in more than one instances by a single bidder will be considered as non-responsive. The intended Joint Venture of Firms must submit their bids as JV through their lead firm.
 - 3.1.3 Name and address of the Applicant shall be clearly marked on the envelope.
 - 3.1.4 The bidders must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in non-responsiveness of the Applicants' bid.
 - 3.1.5 Incomplete, Conditional and bids without 02% Earnest Money or without Additional Security (if applicable) shall be considered as non-responsive.
 - 3.1.6 Copies of the CNIC, Registration with the PEC, Enlistment with Irrigation Department duly attested from gazetted officer shall be attached.
 - 3.1.7 The certificates of completed works during last 10 years issued by the employer shall be attested by issuing authority and must clearly exhibit the address/phone number of the issuing authority.
 - 3.1.8 The bank statement shall either be original or attested by concerned bank or gazetted officer and should be readable in all cases.
 - 3.1.9 Each page of the documents to be submitted should be signed and sealed by the applicant or his attorney holder and properly numbered and bind in hard.
 - 3.1.10 The clarification / Pre-bid meeting will be held on **24/10/2018 at 11:00 hours** in the office of Project Director, Remodeling of Warsak Canals System, where all prospective bidders may request clarification about the project and the evaluation criteria.

3.2. Technical Qualification Criteria

3.2.1 General

Technical Evaluation will be based on the criteria given in succeeding paras 3.2.2 to 3.2.5 regarding the bidder's/Applicant's Experience Record, Personnel Capabilities, Financial Soundness and Equipment Capabilities as demonstrated by the Applicant's responses in the forms attached to this letter.

The Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor experience and resources shall not take into account in determining the Applicant compliance with the qualifying criteria. However, Joint Venture experience & resources will be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.

Criteria for Technical Evaluation are as below:

Sr. No.	Category	Weightage/Marks
1.	Financial Soundness	30
2.	Experience Record	35
3.	Personnel Capabilities	15
4.	Equipment Capabilities	20
	Total:	100

Note: *Qualification status shall be decided on Pass/Fail basis. The applicant Must secure at least 50% score in each category.*

- *Further detailed criteria for each category may be developed as given under the each head as follows.*
- *The competing firms have to provide comprehensive, clear information asked for in succeeding paras 3.2.2 to 3.2.5 in proper order with separator pages. Incomplete & confused information will not be considered.*

3.2.2 Experience

Credit Marks for experience shall be awarded on the basis of following qualifications:

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
a)	Successful experience as Prime Contractor in execution of Projects of similar nature and complexity Completed in last ten years.	15	<ul style="list-style-type: none"> • 15 Marks will be given if the contractor has completed at least 3 projects of similar nature in last ten years having cost more than Rs.200 Million. • For less than 3 projects completed use the following weightage. = $15 \times (A/3)$ <p><i>A = No of projects of similar nature Completed in last ten years</i></p>
b)	Execution of Irrigation Projects of similar nature and complexity in-hand.	10	<ul style="list-style-type: none"> • 10 Marks will be given if the contractor has 4 or more projects of similar nature in-hand having cost more than Rs. 200 Million. • For less than 4 projects in-hand use the following weightage = $10 \times (A/4)$ <p><i>A = No of projects of similar nature In-hand during last ten years</i></p>
c)	Experience of other civil works completed during last 10 years.	5	<ul style="list-style-type: none"> • 5 Marks are given if the contractor has 4 No. completed projects having cost more than Rs. 150 Million. • For less than 4 projects, use the following weightage = $5 \times (A/4)$ <p><i>A = No of other civil works completed during last ten years</i></p>
d)	Enlistment record with Government Organizations & other agencies (other than Irrigation Department)	5	<ul style="list-style-type: none"> • 1 Mark for each enlistment up to maximum of five enlistments.
Total Marks Allocated			35

- Projects with components of Irrigation Canals, Dams, Dykes, Weir / Barrage and Small Dams will be considered as *Similar Projects*.
- Other Civil Works mean all Civil Engineering Works like Roads, Buildings and Flood Protection Works.
- Separate summary for each category of works mentioned at Sr. No i, ii & iii may be provided on given proforma. Grouping & Merging of projects will not be considered
- Each work mentioned in the proforma must be supported by successful completion certificate issued by the Department concerned with letter of acceptance & Work Order of executing Agency / Department duly attested by the issuing authority and stamped & signed by the bidder/applicant.

3.2.3 Personnel Capabilities

Credit Marks shall be awarded under this category using the following criteria:

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
i)	B.Sc Civil Engineers registered with Pakistan Engineering Council (PEC)	9	<p><u>Experience (3-Marks) :</u></p> <ul style="list-style-type: none"> • 3 Marks will be given if the individual experience of at least 02 no. of B.Sc Engineers is equal to 10 years or above. • For less than 02 no of B.Sc Engineers having individual experience of 10 years, marks will be given as per following formulas: $= (A/2) * 3$ <i>A = No. of Engineers having individual experience of 10 years or above.</i> <p><u>Strength of Engineers (6 Marks)</u></p> <ul style="list-style-type: none"> • 6 Marks will be given if the total no. of Engineers registered with PEC are 02 nos. or above having at least 05 years' experience. • For less than 02 no of B.Sc Engineers registered with PEC marks will be given as per following formulas: $= (A/02) * 6$ <i>A = No. of Engineers</i>
ii)	Associates Engineers (DAE) (Civil)	6	<p><u>Experience (2-Marks) :</u></p> <ul style="list-style-type: none"> • 2 Marks will be given if the individual experience of at least 04 no. of Associates Engineers (DAE) is equal to 10 years or above. • For less than 04 no of Associates Engineers (DAE) having individual experience of 10 years, marks will be given as per following formulas: $= (A/4) * 2$ <i>A = No. of DAE Engineers.</i> <p><u>Strength of Associate Engineers (4 Marks)</u></p> <ul style="list-style-type: none"> • 4 Marks will be given if the total no. of Associate Engineers (DAE) are 04 nos. or above having at least 05 years' experience. • For less than 04 no of Associate Engineers marks will be given as per following formulas: $= (A/04) * 4$ <i>A = No. of Associate Engineers</i>
Total Marks Allocated			15

- CV's of the personnel containing his cell No. shall be signed by the professionals themselves and be submitted in original. The Applicants shall also attach evidence in form of experience certificate from respective Employer.

3.2.4 *Equipment Capabilities*

Credit Marks shall be granted on the basis of the following criteria for various kinds of equipment & machinery relevant for the Project:

Sr. No.	Equipment Type & Characteristics	Min No Required	Maximum Marks
1.	Batching Plant (30 Cu-M/Hr Capacity)	01	1.5
2.	Concrete Pump	01	1.5
3.	Crane Mobile (15 ton capacity)	01	1.0
4.	Dewatering Pump	02	0.5
5.	Water Tanker (15000 liters capacity)	02	1.0
6.	Dumper Truck	06	1.0
7.	Showel / Loader	02	1.0
8.	Concrete Transit Mixer	02	1.0
9.	Vibratory Compactor (10-12 tons)	02	1.0
10.	Vibratory Roller	02	1.0
11.	Grader	01	0.5
12.	Excavator with Jack Hammer	01	1.0
13.	Dozer (Not less than D6)	01	1.0
14.	Screening Plant	01	0.5
15.	Generator Set (100 KVA)	01	1.0
16.	Lighting Tower	02	1.0
17.	Truck / Tractor	04	1.0
18.	Scaffolding Pipes with Joints	1000 rft	1.0
19.	Formwork	10,000 sft	1.0
20.	Survey Equipment's	01 Set	1.0
21.	Laboratory Equipment's	01 Set	0.5
Total Marks Allocated:			20

- Machinery will be in good working condition.
- 100% marks will be given on availability of ownership documents at least on a judicial stamp paper of the machinery.
- 50% marks will be given on undertaking on judicial stamp paper for ensuring availability of rented machinery

3.2.5 Financial Position

Credit Marks shall be awarded on the basis of the following criteria.

Sr. No.	Description	Max Marks
i)	Available Bank Credit Line not Less than Rs. 100 Million	5
ii)	Working Capital in Last 03 Year not Less than Rs. 150 Million	5
iii)	Registration with Income Tax Department	5
iv)	No. Litigation History where decision went against the Firm	5
v)	No. Blacklisting from any Agency	5
vi)	Valid License / codes for other related items of works.	5
	Sub-Total:	30

- For Financial Status assessment, the Applicants may be required to submit Audited Financial Statements by Chartered Accountant Firm or any other Document which verified their Financial Status.
- Bank Statement with respect to credit line shall be clear, readable, stamped and signed by the authorized representatives of the Bank concerned.
- Income Tax registration certificate & proofs of income tax paid may be provided.
- No litigation & No blacklisting History may be provided on separate judicial stamp paper.
- 03 more valid license / code with PEC other than CE-04 will make the Firm eligible for marks at Sr. No. vi.

3.3. Joint Venture (JV)

3.3.1 Joint Venture must comply with the following requirements:-

- a) Following are minimum requirements for technical qualification:-
 - i) All firms comprising the joint venture partners shall be legally constituted and at least lead partner shall be registered with PEC in category **C-3 or above** and having **PK-4 or above** enlistment with Irrigation Department Khyber Pakhtunkhwa
 - ii) The lead partner shall meet not less than 40 percent of all qualifying criteria given in paras 3.1 ,3.2 and 3.5 heretofore
 - iii) Each of the partners shall meet not less than 25 percent of all the qualifying criteria given in paras3.1, 3.2, and 3.5 heretofore
 - iv) The joint venture must collectively satisfy the criteria of paras 3.1, 3.2, 3.3 and 3.4 for which purpose the relevant figures for each of the partners shall be added together to arrive at the JV's total capacity. Individual members must satisfy each of the requirements of paras 3.5 and 3.6 heretofore.
- b) Any change in a qualified JV after qualification, will not be allowed.
- c) Bid shall be signed by all members in the JV so as to legally bind all partners jointly and severally, and the Applicant shall submit copy of the JV agreement providing the joint and several liabilities with respect to the contract.

3.3.2 The technical qualification of a JV does not necessarily qualify any of its partners individually or as a partner in any other JV or association. In case of dissolution of a JV ,each one of the constituent firm may pre qualify if they meet all the prequalification requirements and any other of JV has requested for the same and his pre qualification shall be subject to the written approval of Employer.

3.4. Conflict of Interest

3.4.1 The Applicant (including all members of a JV) must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed as Engineer for the contract, over the last five years. Any such association may result in disqualification of the Applicant.

3.5. Updating Prequalification Information

3.5.1 Bidders shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

3.6. Other Factors

3.6.1 Financial Bids of only those firms/bidders/JV will be considered for opening who have been technically qualified under this procedure. A firm or a member of a JV may participate only in one bid for the contract. If a firm submits more than one bid, singly or as a JV, all bids involving that bidder will be rejected. This rule will not apply in respect of bids which include specialist sub-contractors who are used by more than one bidder.

The Employer reserves the right to:-

- a) Amend the scope and value of any contract(s) to the bid, in which event the bidder(s) will only bid among those prequalified bidders who meet the requirements of the contract(s) as amended. However the Employer has to review the disqualified bids who originally do not meet the specified criteria for Pre-qualification;
- b) Reject or accept any applications; and
- c) Cancel the prequalification process and reject all applications.

The Employer shall neither be liable for any such actions nor be under any obligation to inform the Applicants of the grounds for rejection, however, may be debriefed if solicited.

3.6.3 Applicants will be informed in writing by fax or e-mail after finalization of the technical qualification process.

Letter of Application

[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., telex no., cable and e-mail address]

Date:.....

To: **The Project Director
Remodeling of Warsak Canal System, Irrigation Department, Govt. of Khyber Pakhtunkhawa,
Civil Colony, Warsak Road, Kababian, Peshawar.
Tel: 091-9222774**

Sirs,

1. Being duly authorized to represent and act on behalf of (hereinafter “the Applicant”), and having reviewed and fully understood all the qualification information provided, the undersigned hereby apply to be technically qualified as a bidder for the following contract(s) under the project “**Remodeling of Warsak canal system in Peshawar and Nowshera Districts**”

Contract No.	Description of Contract
1.	
2.	
3.	
4.	
5.	

2. Attached to this letter are copies of original documents defining¹:
 - (a) the Applicant's legal status;
 - (b) the principal place of business; and
 - (c) the place of incorporation (for applicants who are corporations); or
the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. You're Agency and its authorized representatives may contact the following persons for further information², if needed.

¹
For applications by joint ventures, all the information requested in the technical qualification documents is to be provided for the joint venture, if it already exists and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.

²
Application by joint ventures should provide information on separate sheet information for each party to the application.

General and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Personnel Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
- (a) bids by qualified applicants will be subject to verification of all information submitted for technical qualification at the time of bidding;
 - (b) your Agency reserves the right to:
 - (i) amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and
 - (ii) reject or accept any application, cancel the prequalification process, and reject applications; and
 - (c) your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.
 - (d) your Agency shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under Para 5(b) here above.

Applicants who are not joint ventures should delete Para 6&7 and initial the deletions.

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.
7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) signed so as to legally bind all partners, jointly and severally; and
 - (b) Submitted with a Joint Venture agreement providing the joint and several liabilities of all partners in the event the contract is awarded to us.

8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (name and signature of other partners of the joint venture)

General Information

All individual firms and each partner of a joint venture applying for bidding are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.

Where the Applicant proposes to use named subcontractors for critical components of the works or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex
5.	Place of Incorporation/Registration	Year of incorporation/registration

<i>NATIONALITY OF OWNERS</i>		
	<i>NAME</i>	<i>NATIONALITY</i>
1.		
2.		
3.		
4.		
5.		

General Experience Record

Name of Applicant or partner of a joint venture

All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past five years.

Use a separate sheet for each partner of a joint venture.

Annual Turnover (Construction only)		
Year	Turnover (in actual currency)	Equivalent Rupees in Millions.
1.		
2.		
3.		
4.		
5.		

Joint Venture Summary

Names of all Partners of a Joint Venture
1. Lead Partner
2. Partner
3. Partner
4. Partner
5. Partner
6. Partner

Total value of annual construction turnover, in terms of work billed to clients,

<p style="text-align: center;">Annual Turnover Data (Construction only; Equivalent in Pak Rupees, Millions)</p>						
Partner	Form A-2 Page No.	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
6. Partner						
Total:						

Particular Experience Record

Name of Applicant or partner of a joint venture

To prequalify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the “Instructions to Applicants”.

On a separate page, using the format of Application Form A-5, each applicant or partner of a Joint Venture is required to list all contracts of a value equivalent to Pak Rs. 200 million, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last ten years¹. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.

Where the Applicant proposes to use named subcontractor(s) for critical components of the works or for work contents in excess of 10 percent of the value of the whole works, the information in the aforementioned forms should also be supplied for each specialist subcontractor.

Details of Contracts of Similar Nature and Complexity during last 10 years costing more than Rs 200 Million

Name of Applicant or partner of a joint venture

Use a separate sheet for each contract.

1.	Name of
	Contract Country
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture

6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) _____ Years _____ Months
11.	Specified Requirements ¹

**SUMMARY SHEET: PROJECTS OF SIMILAR NATURE AND COMPLEXITY IN
HAND COSTING MORE THAN RS. 200 MILLION**

Name of Applicant or partner of a joint venture

Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

Name of Contract	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		

Summary Sheet: EXPERIENCE OF OTHER CIVIL WORKS COMPLETED IN LAST 10 YEARS, COSTING MORE THAN RS. 200 MILLION

Name of Applicant or partner of a joint venture

Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

Name of Contract	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		

Personnel Capabilities

<i>Name of Applicant</i>

For specific positions essential to contract implementation, Applicants should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form A-8).

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

Candidate Summary

<i>Name of Applicant</i>

Position	Candidate [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate												
Candidate information	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">1. Name of Candidate</td> <td style="width: 50%; padding: 5px;">2. Date of Birth</td> </tr> <tr> <td colspan="2" style="padding: 5px;">3. Professional Qualification</td> </tr> <tr> <td colspan="2" style="height: 20px;"></td> </tr> </table>	1. Name of Candidate	2. Date of Birth	3. Professional Qualification									
1. Name of Candidate	2. Date of Birth												
3. Professional Qualification													
Present employment	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="padding: 5px;">4. Name of employer</td> </tr> <tr> <td colspan="2" style="padding: 5px;">Address of employer</td> </tr> <tr> <td colspan="2" style="height: 20px;"></td> </tr> <tr> <td style="width: 50%; padding: 5px;">Telephone</td> <td style="width: 50%; padding: 5px;">Contact (manager/personnel officer)</td> </tr> <tr> <td style="padding: 5px;">Fax</td> <td style="padding: 5px;">Telex</td> </tr> <tr> <td style="padding: 5px;">Job title of candidate</td> <td style="padding: 5px;">Years with present employer</td> </tr> </table>	4. Name of employer		Address of employer				Telephone	Contact (manager/personnel officer)	Fax	Telex	Job title of candidate	Years with present employer
4. Name of employer													
Address of employer													
Telephone	Contact (manager/personnel officer)												
Fax	Telex												
Job title of candidate	Years with present employer												

Summarize professional experience over the last 20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

Signature of the Candidate _____

Equipment Capabilities

<i>Name of Applicant</i>

The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. A separate Form shall be prepared for each item of equipment listed in Para 3.2.4 of the Instructions to Applicants, or for alternative equipment proposed by the Applicant.

Item of Equipment		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current status	5. Current location	
	6. Details of current commitments	
Source	7. Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

Omit the following information if it is owned by the Applicant or partner.

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

Financial Capability

<i>Name of Applicant or Partner of a Joint Venture</i>

Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets should be attached.

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the previous five years, based upon known commitments, projected assets and liabilities in Pak Rupees equivalent for the next two years.

Financial information in Pak Rs. or equivalent	Actual: previous five year					Projected: next two years	
	1	2	3	4	5	6	7
1. Total assets							
2. Current assets							
3. Total liabilities							
4. Current liabilities							
5. Profits before taxes							
6. Profits after taxes							

Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments (Instructions to Applicants, Para 2.5).

Source of financing	Amount (Pak Rs. or equivalent)
1.	
2.	
3.	
4.	

Attach audited financial statements for the last five years (for individual applicant or each partner of joint venture).

Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.

Banks Line of Credit Letter *

To Whom It May Concern

This is certified that M/S (name and address of Applicant) are maintaining their account with us to our entire satisfaction. Upon award of the Contract for “Remodeling of Warsak Canals System in Peshawar and Nowshera Districts, Package **RWCS-02 Warsak Gravity Canal From RD: 0+000 to RD: 20+250**” to (name of Applicant), we will provide credit facilities up to Rs. 100 million for the execution of the works during the Contract period.

Authorized Signature
(Name: _____)
Stamp

Dated: _____

3.Letter to be provided by each Applicant including each Partner of a Joint Venture on the original letter head/stationary of the bank duly signed and stamped.

Litigation History

Name of Applicant or Partner of a Joint Venture

Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution (Instructions to Applicants, Para 3.2.6). A separate sheet should be used for each partner of joint venture.

Year	Award FOR or AGAINST Applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount (current value Pak Rs. or equivalent)

Check List

<u>Yes</u>	<u>No.</u>	<u>Check list</u>
<input type="checkbox"/>	<input type="checkbox"/>	Valid PEC Registration Certificate(s) in the requisite Category
<input type="checkbox"/>	<input type="checkbox"/>	Affidavit that the firm has not been black listed
<input type="checkbox"/>	<input type="checkbox"/>	Registration with income tax department (Valid NTN Certificate)
<input type="checkbox"/>	<input type="checkbox"/>	Application form (1), General Information
<input type="checkbox"/>	<input type="checkbox"/>	Application form (2), General Experience Record
<input type="checkbox"/>	<input type="checkbox"/>	Application form (3), Joint Venture Summary
<input type="checkbox"/>	<input type="checkbox"/>	Application form (4), Particular Experience Record
<input type="checkbox"/>	<input type="checkbox"/>	Application form (5), Details of Contracts of Similar Nature and Complexity
<input type="checkbox"/>	<input type="checkbox"/>	Application form (6), Current Contracts/Commitments/Works in Progress
<input type="checkbox"/>	<input type="checkbox"/>	Application form (8), Personnel Capabilities
<input type="checkbox"/>	<input type="checkbox"/>	Application form (9), Candidate summary
<input type="checkbox"/>	<input type="checkbox"/>	Application form (10), Equipment Capabilities
<input type="checkbox"/>	<input type="checkbox"/>	Undertaking that all equipment listed in the prequalification document will be made available for the subject Project
<input type="checkbox"/>	<input type="checkbox"/>	Application form (11), Financial capability
<input type="checkbox"/>	<input type="checkbox"/>	Audited balance sheets for at least last three 03 years and Bank statements
<input type="checkbox"/>	<input type="checkbox"/>	Application form (12), Bank line of credit letter/Reference letter plus Bank
<input type="checkbox"/>	<input type="checkbox"/>	Application form (13), Litigation History or Affidavit that the firm has never involved in Litigation with any Government, Semi Government agency.