



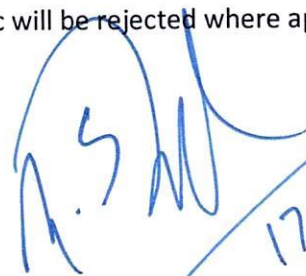
GOVERNMENT OF KHYBER PAKHTUNKHWA  
IRRIGATION DEPARTMENT

INVITATION FOR BIDS


Government of Khyber Pakhtunkhwa Irrigation Department invites sealed bids for Financial Year 2023-24 from reputed firms / authorized dealers having valid NTN, and Sales Tax Number for procurement of the following Stationary/Printing items under single stage single envelope bidding process as per Khyber Pakhtunkhwa Procurement Regularity Authority (KPPRA) Rules 6-(2a) of the KPPRA Rules 2014.


CATEGORY – I (STATIONARY)			
S#	Items	Unit	Remarks
1	Computer Paper 80gm legal	Ream	Quantity of the stationary items shall be determined on the basis of quoted rates/ quality provided by the firms.
2	Computer Paper 80gm A4	Ream	
3	Ball Point ordinary	Packet/Box	
4	Highlighter	Packet/Box	
5	Pointer	Packet/Box	
6	HP Tone 80 A	Nos.	
7	Superior Pen or equivalent	Packet/Box	
8	Marker	Packet/Box	
9	Photostat Tone Rico & Kyocera	Nos.	
10	Small tags & large Tags	Bunch	
11	Sticky note	Packet/Box	
12	Staple Pen Large/Medium size	Packet/Box	
13	Gum stick 20-22 grm	Nos	
14	Correction Pen	Nos	
15	Punch Machine good quality	Nos	
16	Stapler Machine Large/Small Heavy Duty	Nos	
17	Envelop legal / A4/9x4/5-11 size	Packet/Nos	
18	Duster Cloth	Nos	
19	Dairy/Dispatch Register	Nos	
20	Binding Tap	Nos	
21	Plastic Sheet	Packet	
22	Pencil	Nos	
23	Sharpener	Nos	
24	Eraser	Nos	
25	Shorthand/Peon Book	Nos	
Category – II (Printing Items)			
S#	Description	Unit	Remarks
1	Printing of Note book (Large)	Nos	Quantity of the Printing items shall be determined on the basis of quoted rates/ quality provided by the firms.
2	Printing of Tissue Box with Department Logo	Nos	
3	Printing of File Cover with Logo (A5 Size)	Nos	
4	Printing of File Cover with Logo (A4 Size)	Nos	
5	Printing of Note Sheet (A5 Size)	Nos	
6	Printing of Packa Cover with logo	Nos	
7	File Board with printed green flapper	Nos	

1. Only registered firms are requested to apply. Bids of firms who are not registered in possession of registration with all tax authorize (GST/IT/KPRA) etc will be rejected where applicable.

  
17-7-2023

2. Firms are requested to deposit bid security in shape of CDR@2% of estimated cost in favor of Section Officer (General) Irrigation Department.
3. Successful bidders shall submit performance guarantee @ 10% in shape of CDR/Bank draft of the total purchase/work order after receipt.
4. Details/Bidding documents can be obtained @Rs.2000/- from the Care Taker of Irrigation Department during working hours on any working day till Date,01/08/2023 before 1200 hours.
5. Bidders can apply to all the items collectively as well as to a specific category of their interest with lowest possible rates in accordance with the specifications.
6. The bids shall reach to the office of the Section Officer (General) Irrigation Department through registered Dak or Courier Services or by hand on or before Date till 01/08/2023, 1400 hours.
7. The bids shall be opened by the Procurement Committee in the presence of representatives of the bidders who chose to attend the meeting on Date 01/08/2023 at 1500 Hrs in the conference room of Irrigation Department.
8. Late bids received will be treated as non-responsive.
9. Bidders are requested to quote their rates strictly in accordance with items provided otherwise their bid shall be treated as non-respective.
10. The procuring entity reserve the right to reject any or all bids as per provision contained in Rule 47 of KPPRA procurement Rules 2014.
11. All Federal & Provincial duties / taxes applicable, will be recoverable as per existing instructions of Government issued from time to time.
12. The Procuring entity can change the quality & quantity of items as per their requirement and budgetary provision.
13. Bidders are requested to offer most competitive lowest rates of the items inclusive of all taxes, as negotiations on quoted rates are not allowed under the rules.

  
SECTION OFFICER (GENERAL) IRRIGATION,  
KHYBER PAKHTUNKHWA CIVIL SECRETARIAT PESHAWAR  
(PHONE # 091-9210849/091-9210409)

  
17/7/23