




GOVERNMENT OF KHYBER PAKHTUNKHWA
IRRIGATION DEPARTMENT

INVITATION FOR BIDS

Government of Khyber Pakhtunkhwa Irrigation Department invites sealed bids for Financial Year 2022-23 from reputed firms / authorized dealers having valid NTN, and Sales Tax Number for procurement of the following Stationary/Printing items under single stage single envelope bidding process as per Khyber Pakhtunkhwa Procurement Regularity Authority (KPPRA) Rules 6-(2a) of the KPPRA Rules 2014.

| CATEGORY – I (STATIONARY) | | | Remarks |
|--------------------------------|--|------------|---|
| S# | Items | Unit | |
| 1 | Computer Paper 80gm legal | Ream | Quantity of the stationary items shall be determined on the basis of quoted rates/ quality provided by the firms. |
| 2 | Computer Paper 80gm A4 | Ream | |
| 3 | Ball Point ordinary | Packet/Box | |
| 4 | Highlighter | Packet/Box | |
| 5 | Pointer | Packet/Box | |
| 6 | Superior Pen or equivalent | Packet/Box | |
| 7 | Superior Pen or equivalent | Packet/Box | |
| 8 | Marker | Packet/Box | |
| 9 | Box file | Nos | |
| 10 | Small tags & large Tags | Bunch | |
| 11 | Sticky note | Packet/Box | |
| 12 | Staple Pen Large/Medium size | Packet/Box | |
| 13 | Gum stick 20-22 grm | Nos | |
| 14 | Correction Pen | Nos | |
| 15 | Punch Machine good quality | Nos | |
| 16 | Stapler Machine Large/Small Heavy Duty | Nos | |
| 17 | Envelop legal / A4/9x4/5-11 size | Packet/Nos | |
| 18 | Duster Cloth | Nos | |
| 19 | Dairy/Dispatch Register | Nos | |
| 20 | Binding Tap | Nos | |
| 21 | Plastic Sheet | Packet | |
| 22 | Pencil | Nos | |
| 23 | Sharpener | Nos | |
| 24 | Eraser | Nos | |
| 25 | Shorthand/Peon Book | Nos | |
| Category – II (Printing Items) | | | |
| S# | Description | Unit | |
| 1 | Printing of Note book (Large) | Nos | Quantity of the Printing items shall be determined on the basis of quoted rates/ quality provided by the firms. |
| 2 | Printing of Note book (Small) | Nos | |
| 3 | Printing of File Cover with Logo (A5 Size) | Nos | |
| 4 | Printing of File Cover with Logo (A4 Size) | Nos | |
| 5 | Printing of Note Sheet (A5 Size) | Nos | |
| 6 | Printing of Packa Cover with logo | Nos | |
| 7 | File Board with printed green flapper | Nos | |

1. Only registered firms are requested to apply. Bids of firms who are not registered in possession of registration with all tax authorize (GST/IT/KPRA) etc will be rejected where applicable.


Section Officer (General)
Govt: of Khyber Pakhtunkhwa
Irrigation Department.

2. Firms are requested to deposit bid security in shape of CDR@2% of estimated cost in favor of Section Officer (General) Irrigation Department.
3. Successful bidders shall submit performance guarantee @ 10% in shape of CDR/Bank draft of the total purchase/work order after receipt.
4. Details/Bidding documents can be obtained @Rs.3000/- from the Care Taker of Irrigation Department during working hours on any working day till Date,21/07/2022 before 1200 hours.
5. Bidders can apply to all the items collectively as well as to a specific category of their interest with lowest possible rates in accordance with the specifications.
6. The bids shall reach to the office of the Section Officer (General) Irrigation Department through registered Dak or Courier Services or by hand on or before Date till 21/07/2022, 1200 hours.
7. The bids shall be opened by the Procurement Committee in the presence of representatives of the bidders who chose to attend the meeting on Date 21/07/2022 at 1400 Hrs in the conference room of Irrigation Department.
8. Late bids received will be treated as non-responsive.
9. Bidders are requested to quote their rates strictly in accordance with items provided otherwise their bid shall be treated as non-respective.
10. The procuring entity reserve the right to reject any or all bids as per provision contained in Rule 47 of KPPRA procurement Rules 2014.
11. All Federal & Provincial duties / taxes applicable, will be recoverable as per existing instructions of Government issued from time to time.
12. The Procuring entity can change the quality & quantity of items as per their requirement and budgetary provision.
13. Bidders are requested to offer most competitive lowest rates of the items inclusive of all taxes, as negotiations on quoted rates are not allowed under the rules.

Handwritten signature and date: 21/07/2022

SECTION OFFICER (GENERAL) IRRIGATION,
KHYBER PAKHTUNKHWA CIVIL SECRETARIAT PESHAWAR
(PHONE # 091-9210849/091-9210409)

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